

**Grange Over Sands Historic Vehicle Society (GOSH)  
Dales & Lakes Historic Vehicle Day Committee (D&LHVC)**

## **General Data Protection Regulations**

### **Data Protection Policy**

GOSH - D&LHVC is a not-for-profit organisation.

GOSH - D&LHVC provide or administer activities for individuals who are members of GOSH - D&LHVC for the purpose of extending invitations to periodic meetings.

GOSH - D&LHVC provide or administer activities for individuals who are not members but who have regular contact with GOSH - D&LHVC for the purpose of extending invitations to an annual classic vehicle show.

GOSH - D&LHVC only hold information about individuals where this data is needed to process or administer activities for the above exempt purposes.

### **Personal Data held:**

- Name,
- Address,
- Telephone No.,
- E-mail address,
- Classic vehicle (make, model & year of manufacture).

### **Location of Data**

The data is held in the form of an MS Excel spreadsheet.

Two live data copies exist plus one or more backup copies.

The data resides on two personal computers held by Mr. G. Critchley and by Mr. P. Mallinson.

These personal computers are connected to the Internet via appropriate domestic type security measures. The data does not reside on remote data servers.

### **Deletion of Personal Data**

GOSH - D&LHVC undertake, on request, to remove from the dataset any and all details appertaining to an individual within 30 days.

### **Action upon evidence of Data Breach**

GOSH - D&LHVC undertake, when a data breach is identified, to inform all those people who's data may have been compromised within 30 days.

### **Contact Details**

An individual requiring deletion of their personal data should write to one of the data holders listed below:

- Mr. G. Critchley, 2, Hurrock Wood, Kirkhead Road, Grange over Sands, LA11 7DB
- Mr. P. Mallinson, 31, Carter Road, Grange over Sands, LA11 7AN.