# Grange Over Sands Historic Vehicle Society (GOSH) Classics over Sands (CoS)

# **General Data Protection Regulations**

## **Data Protection Policy**

GOSH - CoS is a not-for-profit organisation.

GOSH - CoS provide or administer activities for individuals who are members of GOSH for the purpose of extending invitations to periodic meetings.

GOSH - CoS provide or administer activities for individuals who are not members but who have regular contact with GOSH - CoS for the purpose of extending invitations to an annual classic vehicle show.

GOSH - CoS only hold information about individuals where this data is needed to process or administer activities for the above exempt purposes.

## Personal Data held by GOSH

On mail chimp & master list:

- Name, forename and surname
- E-mail address

On Rallies.info cloud based entrant system:

- Name, forename and surname
- E-mail address
- Classic vehicle (make, model & year of manufacture).
- Address,
- Telephone No.,

#### **Location of Data**

The data is held in the form of text on the Rallies.info rally administration site run "in the cloud" by Matthew Atkinson at <a href="https://www.rallies.info">www.rallies.info</a> Rally Results and Web Entries

Phone: 07970 264094 Intl +44 7970 264094

A master file is held on mail chimp for purposes of advising entrants of changes etc. This list only covers forename, surname and email address.

One master data copy exists plus one or more backup copies. This master copy resides on an apple computer owned and run by Mr G Critchley (details below)

## **Deletion of Personal Data**

GOSH - CoS undertake, on request, to remove from the dataset all details appertaining to an individual within 30 days. Mailchimp allows subscribers to unsubscribe at any time.

## **Action upon evidence of Data Breach**

GOSH - CoS undertake, when a data breach is identified, to inform all those people who's data may have been compromised within 30 days.

### **Contact Details**

An individual requiring deletion of their personal data should write to:

- Mr. G. Critchley, (Chairman and data co-ordinator) 5, Abbots Close, Kents Bank, Grange over Sands, LA11 7BZ
- Mr P Kershaw, (entries, website and entrant communication) 15 Macclesfield Rd, Wilmslow, Cheshire, SK9 1BZ